

TOMPKINS COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES

**AGENDA**

Tuesday, February 25, 2025 – 4:00pm  
BorgWarner Room

- A. Call to Order
  - B. Roll Call & Icebreaker
  - C. Approval of the Agenda DOC 25-08
  - D. Public Comment
  - E. Approval of Board Minutes from January 28, 2025 DOC 25-09
  - F. Approval of amended Board Minutes from November 19, 2024 DOC 24-83
  - G. Audit of Bills – Operating Budget in the amount of \_\_\_\_\_
  - H. Approval of 2024 NY State Annual Report (from committee) DOC 25-10
  - I. Approval of Trustee Candidates (from committee)
  - J. Reports
    - 1. Director
    - 2. Staff – Circulation Team
    - 3. President
    - 4. County Liaison – Rich John
    - 5. TCPL Foundation – Kerry Barnes
    - 6. Friends of the Library – Nina Scholtz
    - 7. January Staff Report DOC 25-11
    - 8. January Monthly Statements DOC 25-12
    - 9. Finance & Personnel Committee Minutes 02/18/25 DOC 25-13
    - 10. Comm Rel & Outreach Committee Minutes 02/20/25 DOC 25-14
  - K. Executive Session with Staff to discuss confidential personnel matters
  - L. Adjournment
- March Meeting Dates
- 1. Community Relations & Outreach March 4
  - 2. Services & Policy March 11
  - 3. Finance & Personnel March 18
  - 4. Board of Trustees March 25

NOTE: To expedite the routine business of the Board, please email [boardpresident@tcpl.org](mailto:boardpresident@tcpl.org) with any questions you have about the agenda at least 24 hours prior to the board meeting.

## **TOMPKINS COUNTY PUBLIC LIBRARY Board of Trustees Public Comment Policy**

The purpose of this policy is to allow interested parties representing various points of view an opportunity to present their views, while permitting the Board to conduct their meeting in an efficient and effective manner.

Public comments are permitted during the public comments portion of the meeting agenda.

The Board President determines the order in which speakers are recognized.

When recognized by the Board President, a person may speak a maximum of three minutes. Speakers may not speak a second time. The Board President may grant a request to address the Board during other portions of the meeting.

Speakers must share their name and, if applicable, the name of the group they are representing.

Comments shall be brief, to the point, and about library business only. Personal attacks on Library Board Members or staff members will not be tolerated, nor will language that is considered offensive, harassing, or profane.

The Board shall not be compelled to act on any presented items.

Meeting minutes are a formal record of the Board's discussion and actions. As such, speaker requests to introduce written statements or correspondence into the existing record cannot be honored; written materials presented to the Board during the meeting will be included in the Library's files rather than the minutes. A list of those who speak during the public comments portion of the meeting agenda will be included in the minutes.

*Approved by Board of Trustees 03/27/18. Revised and approved 2023.*