

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
OCTOBER 26, 2021

TCPL Board Members Present: Ingrid Jensen , President; Martha Hardesty, Blixly Taetzsch, Liam Murphy, Shelley Wong, Don Trotter, Nina Scholtz, LaWanda Cook, Melisa Sidle

Board Members Excused: Nina Miller, Jason Moore

Also Present: Teresa Vadakin, Interim Director; Sarah O’Shea, Head of Youth Services; Michelle Benjamin, Business Manager; Mary McKeon, Administrative Manager; Suzanne Smith Jablonski, TCPL Foundation Executive Director, Kerry Barnes; TCPL Foundation Assistant Director, Amanda Champion; County Legislator

With a quorum now present, meeting convened at 4:04 p.m.

APPROVAL OF AGENDA DOC 21-91

A **MOTION** was made by D. Trotter and seconded by S. Wong to approve the agenda. Approved unanimously.

ACTION ITEMS

APPROVAL OF SEPTEMBER 28, 2021 DRAFT MINUTES DOC 21-92

A **MOTION** was made by D. Trotter and seconded by L. Cook to approve the minutes. Approved unanimously.

APPROVAL OF BILLS

I, Treasurer, Blixly Taetzsch, in keeping with New York State Education Law, certify that I have reviewed payroll #20 dated 10/7/21 and #21 dated 10/21/21 totaling \$93,924.70. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment October 2021 bills in the amount of \$178,052.04 as listed in Abstracts #29, #30 and #31.

APPROVAL OF CODE OF CONDUCT-SAFETY REQUIREMENTS DOC 21-93

Approved unanimously.

APPROVAL OF TCPL EQUITY STATEMENT DOC 21-94

Approved unanimously.

APPROVAL OF PEST MANAGEMENT POLICY DOC 21-95

Approved unanimously.

ASSISTANT DIRECTORS REPORT

Assistant Director Vadakin gave an overview of the budget presentation that was given on October 6, 2021 to the County legislators. She then gave an update on the library being included in the recommended budget of the county and the town. She discussed the meeting with Mayor Svante Myrick that occurred after it was discovered that the library was not included in the city's recommended budget. The mayor agreed to resubmit the original request to the City Council. She also shared that she will be meeting with the Sarah Glogowski, the Director of Finger Lakes Library system to start 'New Director Training.'

LIAISON REPORTS

County - A. Champion reported on the budget, voting on a tentative budget will be held next week. November 9th there is a public meeting for community members to offer feedback on the county budget, before voting on the budget. Champion gave an update on the County Administrator Search. Champion reminded everyone they could vote prior to the November 2nd election day.

Foundation – S. Smith Jablonski thanked everyone for the opportunity to work with this organization. Smith Jablonski intends to remain in the library family and hopes to see everyone soon. K. Barnes reminded trustees Thursday evening's event; Hold On. . . . Let Me Ask A Librarian! Our own version of NPR's Wait Wait . . . Don't Tell Me!

Friends – D. Trotter said today is bag day at the sale which means it's the last day of the sale. They reopen for donations on November 11th. Trotter was happy to report the sale reached over 30% over their projected budget. Trotter thanked Teresa Vadakin for volunteering as a pricer.

EXECUTIVE SESSION

A **MOTION** was made by D. Trotter and seconded by L. Cook to adjourn to Executive Session at 4:24 p.m. Approved unanimously.

A **MOTION** was made by I. Jensen and seconded by D. Trotter to adjourn from Executive Session to public session at 4:50 p.m.

There being no further business, a **MOTION** was made by D. Trotter and seconded by L. Cook to adjourn Public Session at 4:51 p.m. Approved unanimously.

Recorded by Mary McKeon
Administrative Manager

Endorsed by Melisa Sidle
Secretary