

TOMPKINS COUNTY PUBLIC LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES  
JUNE 30, 2020

TCPL Board Members Present: Luca Maurer, President; Thompson Terry, Blixxy Taetzsch, Jamie Loehr, Shelley Wong, Anthony Martinez, Liam Murphy, Ingrid Jensen, Nina Miller, Nina Scholtz, Jason Moore, Martha Hardesty

Board Members Excused: Don Trotter

Also Present: Annette Birdsall, Library Director; Michelle Benjamin, Business Manager; Amanda Champion, County Liaison; Laura Larson, Foundation Board Liaison.

With a quorum now present, meeting convened at 4:05 p.m.

### ACTION ITEMS

#### APPROVAL OF AGENDA DOC 20-47

A **MOTION** was made by M. Hardesty and seconded by J. Moore to approve the agenda. Approved unanimously.

#### APPROVAL OF MAY 26, 2020 DRAFT MINUTES DOC 20-48

A **MOTION** was made by J. Moore and seconded by I. Jensen to approve the minutes. Approved unanimously.

### APPROVAL OF BILLS

I, Treasurer, Thompson Terry, in keeping with New York State Education Law, certify that I have reviewed payrolls #12 dated 6/4/20 and #13 dated 6/18/20 totaling \$107,699.66. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment June 2020 bills in the amount of \$187,405.05 as listed in Abstracts #17, #18 and #19.

### DIRECTORS REPORT

Director Birdsall shared the safety plan that has been attested to the state; that plan is available at all library service desks and upon request. She also shared the process for completing a FEMA application that should cover 75% of our personal protection equipment (PPE). Expenses include masks, sanitizer, wipes, gloves, protective gowns, a machine sanitizer, UV wand, social distance stickers, stanchions to close stacks, and may include an additional book drop for quarantining materials. After discussing an article about Library Service in the time of Covid-19, N. Miller

volunteered to send a thank you note to all staff for their incredible efforts in redefining library service.

LIAISON REPORTS

County – A. Champion mentioned the Legislature Budget Meeting was tonight to discuss 2021 budget. She also announced the Chief Equity & Diversion Officer position was on hold for 2020 budget but is now being advertised.

Friends – N. Scholtz reported on behalf of D. Trotter, who was working the pre-sale tonight. Sale starts this Saturday for three weeks. Scholtz explained the process for reserving a place in line and shoppers counting their own items at checkout.

A **MOTION** was made by S. Wong and seconded by J. Loher to adjourn at 4:38 PM. Approved unanimously.

Recorded by Mary McKeon  
Administrative Manager

Endorsed by Blixxy Taetzsch  
Secretary