

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
JULY 28, 2020

TCPL Board Members Present: Luca Maurer, President; Blixey Taetzsch, Jamie Loehr, Shelley Wong, Anthony Martinez, Liam Murphy, Ingrid Jensen, Nina Miller, Nina Scholtz, Jason Moore, Don Trotter

Board Members Excused: Martha Hardesty, Thompson Terry

Also Present: Annette Birdsall, Library Director; Mary McKeon, Administrative Manager; Michelle Benjamin, Business Manager; Amanda Champion, County Liaison; Laura Larson, Foundation Board Liaison.

With a quorum now present, meeting convened at 4:05 p.m.

ACTION ITEMS

APPROVAL OF AGENDA DOC 20-53

A **MOTION** was made by J. Moore and seconded by N. Scholtz to approve the agenda. Approved unanimously.

APPROVAL OF JUNE 30, 2020 DRAFT MINUTES DOC 20-54

A **MOTION** was made by N. Miller and seconded by I. Jensen to approve the minutes. Approved unanimously.

APPROVAL OF BILLS

I, President, Luca Maurer, in keeping with New York State Education Law, certify that I have reviewed payrolls #14 dated 7/2/20 and #15 dated 7/16/20 totaling \$142,318.72. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment July 2020 bills in the amount of \$208,867.19 as listed in Abstracts #20, #21 and #22.

DIRECTORS REPORT

Director Birdsall reported on the ongoing budget process noting that 2020 uncertainty in funding means that adjustments will continue as we attempt to establish a 2021 budget that reflects these changes. Staff have responded in exceptional ways to restructuring staff due to early retirements, and to programming and collection funding realities. The restructuring has been done in keeping with the strategic plan with an emphasis on the mission, vision, and equity work we have been working on for the past several years. She explained that the phased reopening plan is serving us well as we explore ways to add additional services safely. These may include real time holds

retrieval, transactional services, remote printing, and limited browsing when safety and staff comfort permit. She noted the fair weather concerns and building stress of the current service models. The library is still meeting community needs through holding blood drives and Census training in the BorgWarner Community room. She also acknowledged the immeasurable staff contributions to this process in these challenging times, especially thanking Mary and Michelle for their efforts.

LIAISON REPORTS

County – A. Champion thanked Annette and staff. Champion said the budget is a big issue, the county will see a huge cut from New York State, a deficit of 8 – 12 million dollars. Sales tax are down affecting the county budget.

Friends – D. Trotter summarized the summer sale, raising \$150,000 with only 20% occupancy and adding extra days and adjusting pricing. Donations are being accepted starting August 1. The fall sale is scheduled for October 10.

A **MOTION** was made by B. Taetzsch and seconded by J. Moore to adjourn at 5:01 PM.
Approved unanimously.

Recorded by Mary McKeon
Administrative Manager

Endorsed by Blixey Taetzsch
Secretary