

TOMPKINS COUNTY PUBLIC LIBRARY
DRAFT MINUTES OF THE BOARD OF TRUSTEES
JULY 23, 2024

TCPL Board Members Present: Melisa Sidle, President; Blixly Taetzsch, Lis Chabot, Shelley Wong, Kathy Weinberg, Darrell Long, Jason Moore, Marli Stahler

Board Members Excused: Mimi Townsend, Christina Brewington, Nina Scholtz, Liam Murphy

Also Present: Leslie Tabor, Director; Mary McKeon, Administrative Manager; Kerry Barnes, TCPL Foundation Executive Director; Rich John, County Legislator; Kat Savage, YS Dept. Head; Kate DeVoe, Circ. Dept. Head; Judd Karlman, AS Dept. Head

With a quorum, meeting convened at 3:42 p.m.

CALL TO ORDER

APPROVAL OF AGENDA DOC 24-47

A **MOTION** was made by J. Moore and seconded by D. Long to approve the agenda with the deletion of the Executive Session. Approved unanimously.

INTRODUCTION OF NEW STAFF

L. Tabor introduced the new Business Manager, Tonya VanCamp and Adult Services Department Head, Judd Karlman.

APPROVAL OF JUNE 25, 2024, MINUTES DOC 24-48

A **MOTION** was made by J. Moore and seconded by B. Taetzsch to approve the minutes. Approved unanimously.

APPROVAL OF THE BILLS

I, Treasurer, Blixly Taetzsch, in keeping with New York State Education Law, certify that I have reviewed payroll #13 dated 6/27/24 and #14 dated 7/11/24 totaling \$115,299.15. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment July 2024 bills in the amount of \$235,447.88 as listed in Abstracts #19, #20 and #21.

DIRECTOR'S REPORT

Tabor is meeting with the County Administrator, Lisa Holmes this week. PSA negotiations are starting in August and SSA in September. A lot of collaborating across departments for Summer Reading. Tabor also attended the Town meeting to request funding for Sunday hours. Assemblymember Kelles visited TCPL for a tour and to hear about the RFID and we love the opportunity to answer all the questions. The Opioid Grant is coming along, we have until 2025 to spend the grant. TCPL staff are committed to the public.

PRESIDENT'S REPORT

Board members expressed gratitude for the monthly updates included in the June Packet. Sidle said “shifting of materials will begin, to create better site lines of sight, more front facing materials. They also discussed repurposing unused furniture and the Library Auction process for unused furniture. Sidle updated Tabor on the conversation with Arel LeMaro; Director of Facilities and floated ideas brought up at the June board meeting. Sidle revisited the idea of the Director’s community engagement schedule. Tabor is working towards creating a schedule to be shared with the board and plan to include community engagement visits in Director’s report. Sidle mentioned a possible board retreat, have board members reflect on what led them to joining and talk about what their visions are for the library.

LIAISON REPORTS

County – John reminded trustees that the legislative clerks want more consistent bylaws.

Foundation – The Foundation’s Summer Appeal is out in homes. At its last meeting, the Foundation Board approved an update to the Foundation’s Gift Acceptance Policy that provides more stringent guidelines regarding donor restrictions on gifts. The Library Leaders Circle reception, our annual donor recognition event for donors giving at the \$1,000 level and higher, will be held on August 15th from 6-8pm at the South Hill Business Center Gallery space. Any trustees interested in attending to help talk to donors about the library, guide guests from entry to event space, or staff the registration table should contact Kerry.

Friends – The donations are coming in at a very fast and steady pace. The Friends recently had a new group from the Rotary for one day.

A **MOTION** was made by J. Moore and seconded by M. Stahler at 4:10 pm. Approved unanimously.

Minutes by Mary McKeon
Administrative Manager

Endorsed by Liam Murphy
Secretary