

TOMPKINS COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
JANUARY 26, 2021

TCPL Board Members Present: Ingrid Jensen, President; Blixty Taetzsch, Anthony Martinez, Jason Moore, Don Trotter, Martha Hardesty, Nina Miller, Nina Scholtz, Liam Murphy, Shelley Wong, Melisa Sidle, LaWanda Cook, Maureen Gilroy

Board Members Excused: Thompson Terry

Also Present: Annette Birdsall, Library Director; Mary McKeon, Administrative Manager; Michelle Benjamin, Business Manager; Jennifer Schlossberg, Head of Access Services; L. Larson, Foundation Liaison; Amanda Champion, County Liaison;

With a quorum now present, meeting convened at 4:04 p.m.

ACTION ITEMS

APPROVAL OF AGENDA DOC 21-01

A **MOTION** was made by M. Hardesty and seconded by J. Moore to approve the agenda as edited. Approved unanimously.

APPROVAL OF BYLAWS

Approved unanimously.

APPROVAL OF SLATE OF OFFICERS

Ingrid Jensen made a recommendation for the 2021 slate of officers on behalf of the Nominating Committee. As Co-Presidents- Martha Hardesty and Ingrid Jensen; Vice President – Jason Moore; Treasurer - Thompson Terry; Secretary – Blixty Taetzsch. Approved unanimously.

APPROVAL OF NOMINEE OF NEW TRUSTEE

Ingrid Jensen recommended a new trustee; Maureen Gilroy. Approved unanimously.

WELCOME AND INTRODUCTIONS

President Jensen welcomed everyone, attendees went into breakout rooms to allow more intimate introductions.

APPROVAL OF DECEMBER 15, 2020 DRAFT MINUTES DOC 21-03

A **MOTION** was made by M. Hardesty and seconded by N. Miller to approve the minutes. Approved unanimously.

APPROVAL OF BILLS

I, President, Ingrid Jensen, in keeping with New York State Education Law, certify that I have reviewed payroll #27 dated 12/30/20 totaling \$51,938.21. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment December 2020 Year End bills in the amount of \$78,508.22 as listed in Abstracts #39 and #40.

I, President, Ingrid Jensen, in keeping with New York State Education Law, certify that I have reviewed payrolls #1 dated 1/14/21, #2 dated 1/28/21 totaling \$108,443.47. I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment January 2021 bills in the amount of \$140,541.16 as listed in Abstracts #1, #2 and #3.

APPROVAL OF RECOMMENDED 2021 BUDGET DOC 21-04

Approved unanimously.

SEARCH COMMITTEE

B. Taetzsch gave a brief update on the Director Search, and will send an update to all staff. Taetzsch met with the departments, explaining the delay on posting the position, she appreciated feedback from staff. The committee is meeting next week.

DIRECTORS REPORT

Director Birdsall gave an update on library worker's eligibility to receive the Covid-19 vaccine, and outlined the library's plan to encourage staff to get vaccinated when they become eligible. She briefly reviewed the minimum standards and discussed the *Library at a Glance* highlighting the library's significant milestones and statistics. Connecting the work of the library to the Strategic Plan and communicating that to the library community is a 2021 goal. She noted that the Annual Report to Library Development will need to be accepted at the February Board of Trustees meeting. She emphasized that Trustees are listed by name, title, address, and form indicates date oath of office has been administered. Trustees will have the opportunity to review the full report prior to the Trustee meeting.

LIAISON REPORTS

County – A. Champion announced she was still the county liaison for the library. Champion gave an update on the vaccine and encouraged people to have patience while the state and federal government figured it out. The county is doing everything they can.

Foundation – L. Larson reported on behalf of Smith Jablonski, the foundation is planning lots of outreach for 2021. She reminded trustees of the Library Literati online literary trivia event on February 26.

Friends – D. Trotter stated the number of donations are slow, which is typical this time of year. Friends are using Sign up genius to limit the number of volunteers allowing them to spread out.

A **MOTION** was made by M. Hardesty and seconded by N. Miller to adjourn at 5:57PM.
Approved unanimously.

Recorded by Mary McKeon
Administrative Manager

Endorsed by Blixey Taetzsch
Secretary