Tompkins County Public Library
Annual Report For Public And Association Libraries - 2022

1. GENERAL LIBRARY INFORMATION

Library/Director Information

[Outline of Major Changes](#)

Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link here and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.
To avoid loss of data, only one person at a time should be logged into a member library report. Multiple people logged into the same report will cause data to be lost.
Libraries should not have reports from two different years open at the same time.

Report all information in Part 1 as of December 31, 2022, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	2400613230
1.2	Library Name	TOMPKINS COUNTY PUBLIC LIBRARY
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Ithaca *
1.6	Beginning Fiscal Reporting Year	01/01/2022
1.7	Ending Fiscal Reporting Year	12/31/2022
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A

1.11	Beginning <u>Local</u> Fiscal Year	01/01/2022
1.12	Ending <u>Local</u> Fiscal Year	12/31/2022
1.13	Address Status	00 (for no change from previous year)
1.14	Street Address	101 E GREEN STREET
1.15	City	ITHACA
1.16	Zip Code	14850
1.17	Mailing Address	101 E GREEN STREET
1.18	City	ITHACA
1.19	Zip Code	14850
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(607) 272-4557
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(607) 272-8111
1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	ltabor@tcpl.org
1.23	Library Home Page URL (Enter N/A if no home page URL)	http://tcpl.org
1.24	Population Chartered to Serve (per 2020 Census)	105,740
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	County
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N

1.28	Indicate the type of charter the library currently holds (select one):	Absolute
1.29	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	06/29/1973
1.30	Date the library was last registered	01/23/1970
1.31	Federal Employer Identification Number	161098211
1.32	County	TOMPKINS
1.33	School District	Ithaca City School District
1.34	Town/City	Ithaca
1.35	Library System	Finger Lakes Library System

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a	President/CEO Name	
1.36b	President/CEO Phone Number	
1.36c	President/CEO Email	

NOTE: For questions 1.37 through 1.44, report all information for the <u>current</u> library director/manager.

1.37	First Name of Library Director/Manager	Leslie
1.38	Last Name of Library Director/Manager	Tabor
1.39	NYS Public Librarian Certification Number	9QHJP7X
1.40	What is the highest education level of the library manager/director?	Master's Degree
1.41	If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	Y

1.42 Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.   Y

1.43 E-mail Address of the Director/Manager   ltabor@tcpl.org

1.44 Fax Number of the Director/Manager   (607) 272-8111

1.45 Does the library charge fees for library cards to people residing outside the system's service area?   N

1.46 Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2022? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47.   N

Public Votes/Contracts

Please Note: last year's answers for repeating groups cannot be displayed.

1. Name of municipality or district holding the public vote   N/A

2. Indicate the type of municipality or district holding the public vote   N/A

3. Date the vote was held (mm/dd/2022)   N/A

4. Was the vote successful? Y/N   N/A

5. What type of public vote was it?   N/A

6a. Most recent prior year approved appropriation from a public vote: N/A

6b. Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:   N/A

6c. Total proposed appropriation (sum of 6a and 6b):   N/A

This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

1.47   Did the library receive funding from an   N
appropriation which was approved by public vote in a prior
year? (Prior to Calendar Year 2022) Enter Y for Yes, N for
No. If Yes, complete one record for the vote from each
funding source. If No, go to question 1.48.

Please Note: last year's answers for repeating groups cannot be displayed.

1.   Name of municipality or district holding the   N/A
public vote

2.   Indicate the type of municipality or district
holding the public vote

3.   Date the last successful vote was held   N/A
(mm/dd/yyyy)

4.   What type of public vote was it?

5.   What was the total dollar amount of the   N/A
appropriation from tax dollars resulting from the last
successful vote?

1.48   Does the reporting library have a contractual   N
agreement with a municipality or district to provide library
services to residents of an area not served by a chartered
library? Enter Y for Yes, N for No. If yes, please complete
one record for *each* contract. If no, go to question 1.49.

Unusual Circumstances

Please Note: last year's answers for repeating groups cannot be displayed.

1.   Name of contracting municipality or district   N/A

2.   Is this a written contractual agreement?   N/A

3.   Population of the geographic area served by this   N/A
contract

4.   Dollar amount of contract   N/A

5.   Enter the appropriate code for range of services   N/A
provided (select one):

1.49   For the reporting year, has the library experienced N
any unusual circumstance(s) that affected the statistics
reported (e.g., natural disaster, fire, closed for renovations,
massive weeding of collection, etc.)? If yes, please
annotate explaining the circumstance(s) and the impact on
the library using the <u>Note</u>; if no, please go to Part 2,
Library Collection.

2. LIBRARY COLLECTION

Print/Electronic/Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please <u>read</u>
general information instructions below before completing this section.

NOTE: This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures
are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials
Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased,
leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items
must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not
required. Do not include items freely available without monetary exchange. Count electronic materials at the
administrative entity level (main library); do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	73,631
2.2	Adult Non-fiction Books	57,663
2.3	Total Adult Books (Total questions 2.1 & 2.2)	131,294
2.4	Children's Fiction Books	42,367
2.5	Children's Non-fiction Books	24,692
2.6	Total Children's Books (Total questions 2.4 & 2.5)	67,059
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	198,353

Other Print Materials

2.8	Total Uncataloged Books	0
2.9	Total Print Serials	2,366

2.10	All Other Print Materials	0

2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	2,366

2.12	Total Print Materials (Total questions 2.7 and 2.11)	200,719

ALL OTHER MATERIALS
Electronic Materials

2.13	Electronic Books	20,986

2.14	Local Electronic Collections	5

2.15	NOVELNY Electronic Collections	15

2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	20

2.17	Audio - Downloadable Units	10,419

2.18	Video - Downloadable Units	0

2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	229

2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	31,654

Non-Electronic Materials

2.21	Audio - Physical Units	15,649

2.22	Video - Physical Units	19,071

2.23	Other Circulating Physical Items	867

2.24	Total Other Materials - Non-Electronic (Total questions 2.21 through 2.23)	35,587

Grand Total/Additions to Holdings

2.25   GRAND TOTAL HOLDINGS (Total questions   267,960
2.12, 2.20 and 2.24)

ADDITIONS TO HOLDINGS - Do <u>not</u> subtract withdrawals or discards.

2.26   Cataloged Books   12,748

2.27   All Other Print Materials   1,157

2.28   Electronic Materials   17,144

2.29   All Other Materials   1,479

2.30   Total Additions (Total questions 2.26 through   32,528
2.29)

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Visits/Borrowers/Policies/Accessibility

Report all information on questions 3.1 through 3.29 as of the end of the <u>fiscal</u> year reported in Part 1; report information on questions 3.32 through 3.84 for the 2022 <u>calendar</u> year. Please click here to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1   Library visits (total annual attendance)   141,179

3.1a   Regarding the number of Library Visits entered, is CT - Annual Count
this an annual count or an annual estimate based on a
typical week or weeks?

3.2   Registered resident borrowers   28,100

3.3   Registered non-resident borrowers   4,469

Please report information on WRITTEN POLICIES as of 12/31/22.

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4   Does the library have an open meeting policy?   Y

3.5   Does the library have a policy protecting the   Y
confidentiality of library records?

3.6   Does the library have an Internet use policy?   Y

3.7   Does the library have a disaster plan?   Y

3.8   Does the library have a board-approved conflict   Y
of interest policy?

3.9   Does the library have a board-approved whistle   Y
blower policy?

3.10   Does the library have a board-approved sexual   Y
harassment prevention policy?

Please report information on ACCESSIBILITY as of 12/31/22.

ACCESSIBILITY (Answer Y for Yes, N for No)

3.11   Does the library provide service to persons who   Y
cannot visit the library (homebound persons, persons in
nursing homes, persons in jail, etc.)?

3.12   Does the library have assistive devices for   Y
persons who are deaf and hearing impaired (TTY/TDD)?

3.13   Does the library have large print books?   Y

3.14   Does the library have assistive technology for   Y
people who are visually impaired or blind?

3.15 - If so, what do you have?

      screen reader, such as JAWS, Windoweyes or   No
NVDA

      refreshable Braille commonly referred to as a   No
refreshable Braille display

      screen magnification software, such as Zoomtext   Yes

      electronic scanning and reading software, such as No
OpenBook

3.16   Is the library registered for services from either Y
the New York State Talking Book and Braille Library (New
York State Library, Albany) or the Andrew Heiskell Braille
and Talking Book Library (The New York Public Library,
New York)?

Library Sponsored Programs/Summer Reading Program

SYNCHRONOUS PROGRAM SESSIONS and ATTENDANCE

Synchronous Program Sessions

A synchronous (live) program session is any planned event which introduces the group attending to library services or which provides information to participants.
Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information.
Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.

For specific examples, please refer to the chart in Instructions.

3.17   Number of Synchronous Program Sessions   515
Targeted at Adults Age 19 or Older

3.18   Number of Synchronous Program Sessions   116
Targeted at Young Adults Ages 12-18

3.19a   Number of Synchronous Program Sessions   125
Targeted at Children Ages 0-5

3.19b   Number of Synchronous Program Sessions   199
Targeted at Children Ages 6-11

3.20   Number of Synchronous General Interest   12
Program Sessions

Note: We added several all-ages focused programs such as a Lunar New Year Celebration and Family Crafternoons.

3.21   Total Number of Synchronous Program Sessions   967
(Total questions 3.17, 3.18, 3.19a, 3.19b, 3.20)

3.21a   Number of Synchronous In-Person Onsite   571
Program Sessions

Note: We continued to increase our in-house programs as COVID was being managed and our community began to feel more comfortable attending in-house programs.

3.21b   Number of Synchronous In-Person Offsite   187
Program Sessions

3.21c   Number of Synchronous Virtual Program   209
Sessions

3.21d   Total number of synchronous programs (3.21a +   967
3.21b + 3.21c)

3.22   One-on-One Program Sessions   3,384

3.23   Do library staff, trustees and/or volunteers reach   Yes
outside of the library to promote library programs and
services through group presentations, information tables
and/or other similar educational activities sponsored by the
Library?

3.24   Attendance at Synchronous Programs Targeted at   7,163
Adults Age 19 or Older

3.25   Attendance at Synchronous Programs Targeted at   1,551
Young Adults Ages 12-18

Note: We continued to increase our in-house programs as COVID was being managed and our community
began to feel more comfortable attending in-house programs.

3.26a   Attendance at Synchronous Programs Targeted at   3,756
Children Ages 0-5

3.26b   Attendance at Synchronous Programs Targeted at   6,164
Children Ages 6-11

Note: We continued to increase our in-house programs as COVID was being managed and our community
began to feel more comfortable attending in-house programs.

3.27   Attendance at Synchronous General Interest   709
Programs

Note: We increased our number of all-ages focused programming and had wonderful attendance.

3.28   Total Attendance at Synchronous Programs (Total   19,343
questions 3.24, 3.25, 3.26a, 3.26b, 3.27).

3.28a   Synchronous In-Person Onsite Program   10,925
Attendance

Note: We continued to increase our in-house programs as COVID was being managed and our community
began to feel more comfortable attending in-house programs.

3.28b   Synchronous In-Person Offsite Program   3,690
Attendance

3.28c   Synchronous Virtual Program Attendance   4,728

3.28d   Total synchronous program attendance (3.28a +   19,343
3.28b + 3.28c)

3.29   One-on-One Program Attendance   3,384

3.29a   Total Number of Asynchronous Program   1
Presentations

3.29b   Total Views of Asynchronous Program   13
Presentations within 30 Days

3.30   Total Number of Children's Programs (sum of   324
Q3.19a and Q3.19b)

3.31   Total Children's Program Attendance (sum of   9,920
Q3.26a and Q3.26b)

Please report information on SUMMER READING PROGRAMS for the 2022 calendar year.

SUMMER READING PROGRAM

3.32 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2022 (check all that apply):

a.   Program(s) for children   Yes

b.   Program(s) for young adults   Yes

c.   Program(s) for Adults   Yes

d.   Summer Reading at New York Libraries name   No
and/or logo used

e.   Collaborative Summer Library Program (CSLP   Yes
Manual, provided through the New York State Library,
used)

f.   N/A   No

3.33   Library outlets offering the summer reading   1
program

3.34   Children registered for the library's summer   3,004
reading program

3.35   Young adults registered for the library's summer   38
reading program

3.36   Adults registered for the library's summer reading   321
program

3.37   Total number registered for the library's summer   3,363
reading program (total 3.34 + 3.35 + 3.36)

| 3.38 | Children's program sessions - Summer 2022 | 178 |

Note: We continued to increase our in-house programs as COVID was being managed and our community began to feel more comfortable attending in-house programs.

| 3.39 | Young adult program sessions - Summer 2022 | 43 |

| 3.40 | Adult program sessions - Summer 2022 | 16 |

| 3.41 | Total program sessions - Summer 2022 (total 3.38 + 3.39 + 3.40) | 237 |

| 3.42 | Children's program attendance - Summer 2022 | 5,107 |

| 3.43 | Young adult program attendance - Summer 2022 | 384 |

| 3.44 | Adult program attendance - Summer 2022 | 364 |

| 3.45 | Total program attendance - Summer 2022 (total 3.42 + 3.43 + 3.44) | 5,855 |

COLLABORATORS

| 3.46 | Public school district(s) and/or BOCES | 8 |

| 3.47 | Non-public school(s) | 1 |

| 3.48 | Childcare center(s) | 6 |

| 3.49 | Summer camp(s) | 2 |

| 3.50 | Municipality/Municipalities | 1 |

| 3.51 | Literacy provider(s) | 0 |

| 3.52 | Other (describe using the State note) | 12 |

Note: Local Businesses

| 3.53 | Total Collaborators (total 3.46 through 3.52) | 30 |

Early/Adult/English Speaker/Digital Literacy

Please report information on EARLY LITERACY PROGRAMS for the 2022 calendar year.

EARLY LITERACY PROGRAMS

3.54   Did the library offer early literacy programs?   Y
(Enter Y for Yes, N for No)

3.55 - Indicate types of programs offered (check all that apply)

a.   Focus on birth - school entry (kindergarten)   Yes

b.   Focus on parents & caregivers   No

c.   Combined audience   No

d.   N/A   No

3.56 - Number of sessions

a.   Focus on birth - school entry (kindergarten)   125

b.   Focus on parents & caregivers   0

c.   Combined audience   0

d.   N/A   0

3.57   Total Sessions   125

3.58 - Attendance at sessions

a.   Focus on birth - school entry (kindergarten)   2,756

b.   Focus on parents & caregivers   0

c.   Combined audience   0

d.   N/A   0

3.59   Total Attendance   2,756

3.60 - Collaborators (check all that apply):

a.   Childcare center(s)   Yes

b.   Public School District(s) and/or BOCES   Yes

c.   Non-Public School(s)   Yes

d.	Health care providers/agencies	No
e.	Other (describe using the State note)	No

Please report information on ADULT LITERACY for the 2022 calendar year.

ADULT LITERACY

3.61	Did the library offer adult literacy programs?	Yes
3.62	Total group program sessions	3
3.63	Total one-on-one program sessions	10
3.64	Total group program attendance	20
3.65	Total one-on-one program attendance	10

3.66 - Collaborators (check all that apply)

a.	Literacy NY (Literacy Volunteers of America)	No
b.	Public School District(s) and/or BOCES	No
c.	Non-Public Schools	No
d.	Other (see instructions and describe using Note)	Yes

Note: Using Library Resources Training at Lifelong, Resume Workshop at Learning Web and eBook Zoom workshop with Love Living at Home

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2022 calendar year.

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.67	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	Y
3.68	Children's program sessions	16
3.69	Young adult program sessions	0
3.70	Adult program sessions	0
3.71	Total program sessions (total 3.68 + 3.69 + 3.70)	16

3.72	One-on-one program sessions	0
3.73	Children's program attendance	270
3.74	Young adult program attendance	0
3.75	Adult program attendance	0

Note: The ESL program virtually was not getting attendance for adults, so we decided to end it.

3.76	Total program attendance (total 3.73 + 3.74 + 3.75)	270
3.77	One-on-one program attendance	0

3.78 - Collaborators (check all that apply):

a.	Literacy NY (Literacy Volunteers of America)	No
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	Yes
d.	Other (describe using the Note)	Yes

Note: Global Roots Play School

Please report information on DIGITAL LITERACY for the 2022 calendar year.

DIGITAL LITERACY

3.79	Did the library offer digital literacy programs?	Y
3.80	Total group program sessions	36
3.81	Total one-on-one program sessions	137
3.82	Total group program attendance	259
3.83	Total one-on-one program attendance	140
3.84	Did your library offer teen-led activities during the 2022 calendar year?	Y

4. LIBRARY TRANSACTIONS

Circulation/Electronic Use/Reference Transactions

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation.)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	104,236
4.2	Adult Non-fiction Books	71,768
4.3	Total Adult Books (Total questions 4.1 & 4.2)	176,004
4.4	Children's Fiction Books	199,175
4.5	Children's Non-fiction Books	36,711
4.6	Total Children's Books (Total questions 4.4 & 4.5)	235,886
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	411,890

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	76,972
4.9	Circulation of Children's Other Materials	15,867
4.10	Circulation of Other Physical Items (Total questions 4.8, 4.9)	92,839
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	504,729

ELECTRONIC USE

4.12	Use of Electronic Material	99,681
4.13	Successful Retrieval of Electronic Information	9,578
4.14	Electronic Content Use (Total questions 4.12 & 4.13)	109,259
4.15	Total Circulation of Materials (Total questions 4.11 & 4.12)	604,410
4.16	Total Collection Use (Total questions 4.13 & 4.15)	613,988

4.17   **Grand Total Circulation of Children's Materials**   251,753
(Total questions 4.6 & 4.9)

4.18   As of the end of the reporting period, does the   No
library charge overdue fines to any users when they fail to
return physical print materials by the date due?

REFERENCE TRANSACTIONS

4.19   Total Reference Transactions   23,096

4.19a   Regarding the number of Reference Transactions   CT - Annual Count
entered, is this an annual count or an annual estimate based
on a typical week or weeks?

4.20   Does the library offer virtual reference?   Y

Interlibrary Loan

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.21   TOTAL MATERIALS RECEIVED   31,570

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.22   TOTAL MATERIALS PROVIDED   32,664

5. TECHNOLOGY AND TELECOMMUNICATIONS
Report all information as of December 31, 2022.

SYSTEMS AND SERVICES

5.1   Automated circulation system?   Y

5.2   Online public access catalog (OPAC)?   Y

5.3   Electronic access to the OPAC from outside the   Y
library?

5.4   Annual number of visits to the library's web site   344,908

5.5   Does the library use Internet filtering software on   N
any computer?

5.6   Does your library use social media?   Y

| 5.7 | Does the library file for E-rate benefits? | N |

| 5.8 | Is the library part of a consortium for E-rate benefits? | N |

| 5.9 | If yes, in which consortium are you participating? | N/A |

| 5.10 | Name of the person responsible for the library's Information Technology (IT) services | Evan Wray |

| 5.11 | IT contact's telephone number (enter 10 digits only and hit the Tab key) | (607) 272-4557 |

| 5.12 | IT contact's email address | ITsupport@tcpl.org |

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

| 6.1 | The number of hours per workweek used to compute FTE for all paid library personnel in this section. | 35 |

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

| 6.2 | Library Director (certified) | 1 |

| 6.3 | Vacant Library Director (certified) | 0 |

| 6.4 | Librarian (certified) | 13.0 |

| 6.5 | Vacant Librarian (certified) | 0 |

| 6.6 | Library Manager (not certified) | 0 |

| 6.7 | Vacant Library Manager (not certified) | 0 |

| 6.8 | Library Specialist/Paraprofessional (not certified) | 6.0 |

| 6.9 | Vacant Library Specialist/Paraprofessional (not certified) | 0 |

| 6.10 | Other Staff | 18.29 |

| 6.11 | Vacant Other Staff | 1.71 |

| 6.12 | TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10) | 38.29 |

| 6.13 | VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11) | 1.71 |

SALARY INFORMATION

| 6.14 | FTE - Entry Level Librarian (certified) | 1 |

| 6.15 | Salary - Entry Level Librarian (certified) | $59,168 |

| 6.16 | FTE - Library Director (certified) | 1 |

| 6.17 | Salary - Library Director (certified) | $120,000 |

| 6.18 | FTE - Library Manager (not certified) | 0 |

| 6.19 | Salary - Library Manager (not certified) | $0 |

7. MINIMUM PUBLIC LIBRARY STANDARDS

As of January 1, 2023 all public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of **December 31, 2022**. Please click here to read general instructions before completing this section. Helpful information for meeting minimum public library standards is available on the State Library's website. Questions about the new standards should be directed to your library system.

1.   Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law.   Y

2.   Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff.   Y

3.   Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service.   Y

4.   Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law.   Y

5. Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service.   Y

6. Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service.   Y

7. Is open the minimum standard number of public service hours for population served. (see instructions)   Y

8. Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:

8a.   space   Y

8b.   lighting   Y

8c.   shelving   Y

8d.   seating   Y

8e.   power infrastructure   Y

8f.   data infrastructure   Y

8g.   public restroom   Y

9. Provides programming to address community needs, as outlined in the library's long-range plan of service.   Y

10. Provides

10a.   a circulation system that facilitates access to the local library collection and other library catalogs   Y

10b.   equipment, technology, and internet connectivity to address community needs and facilitate access to information.   Y

11.	Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above. Y

12.	Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8. Y

13.	Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service. Y

14.	Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service. Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1

8.2	Branches	0

8.3	Bookmobiles	0

8.4	Other Outlets	2

8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	3

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	60.00

8.7	Minimum Weekly Total Hours - Branch Libraries	0.00

8.8	Minimum Weekly Total Hours - Bookmobiles	0.00

8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	60.00

| 8.10 | Annual Total Hours - Main Library | 3,120.00 |

| 8.11 | Annual Total Hours - Branch Libraries | 0.00 |

| 8.12 | Annual Total Hours - Bookmobiles | 0.00 |

8.13   Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)   3,120.00

8A. COVID

NOTE: This section of the survey (8A) collects data on the impact of the COVID–19 pandemic. Report all information in Part 8A from January 1, 2022 to December 31, 2022.

CV1   Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic?   No

CV2   Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic?   No

Note: As per NY State guidance

CV3   Did the library allow users to complete registration for library cards online without having to come to the library during the Coronavirus (COVID-19) pandemic?   Yes

CV4   Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic?   Yes

Note: As per NY State guidance

CV5   Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic?   Yes

CV6   Did the library intentionally provide Wi-Fi Internet access to users outside the building at one or more outlets during COVID-19 pandemic?   Yes

CV7   Did the library increase access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic?   Yes

CV8   Did library staff work for other government   No
agencies or nonprofit organizations instead of, or in
addition to, their normal duties during the Coronavirus
(COVID-19) pandemic?

CV9   Number of Weeks an Outlet Had Limited   0
Occupancy Due to COVID-19

9. SERVICE OUTLET INFORMATION

Please Note: last year's answers for repeating groups cannot be displayed.

Outlets should be arranged in alphabetical order if possible.

Report all information as of the end of the fiscal year reported in Part 1. Please click here to read general instructions before completing this section.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you will enter the data into the spreadsheet form available in the survey by clicking a link to an Excel sheet listing prior year outlets is located in section 9. Complete this form and email it to collectconnect@baker-taylor.com and your data will be uploaded into CollectConnect within 24 hours. The data will be loaded in the same order in which it appears in your file, so libraries should be in the correct order on the spreadsheet.

1.	Outlet Name	Tompkins County Public Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	101 EAST GREEN STREET
4.	Outlet Street Address Status	00 (for no change)
5.	City	Ithaca
6.	Zip Code	14850
7.	Phone (enter 10 digits only)	(607) 272-4557
8.	Fax Number (enter 10 digits only)	(607) 272-8111
9.	E-mail Address	ltabor@tcpl.org
10.	Outlet URL	http://tcpl.org

11.	County	Tompkins
12.	School District	Ithaca City School District
13.	Library System	Finger Lakes Library System
14.	Outlet Type Code (select one):	CE
15.	Public Service Hours Per Year for This Outlet	3,120
16.	Number of Weeks This Outlet is Open	52
16a	Number of weeks an outlet closed due to COVID-19	0
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	222
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	County
22.	Who owns the land on which this outlet is built?	County
23.	Indicate the year this outlet was initially constructed	2000
24.	Indicate the year this outlet underwent a major renovation costing $25,000 or more	2017
25.	Square footage of the outlet	60,888
26.	Number of Internet Computers Used by General Public	43

| 27. | Number of uses (sessions) of public Internet computers per year | 14,685 |

27.   Number of uses (sessions) of public Internet computers per year — 14,685

27a   Reporting Method for Number of Uses of Public Internet Computers Per Year — CT - Annual Count

28.   Type of connection on the outlet's public Internet computers — Fiber

29.   Maximum <u>download</u> speed of connection on the outlet's public Internet computers — 11 Greater than or equal to 100 mbps and less than 1 gbps

30.   Maximum <u>upload</u> speed of connection on the outlet's public Internet computers — 11 Greater than or equal to 100 mbps and less than 1 gbps

31.   Internet Provider — Other (specify using the State note)

Note: First Light Inc.

32.   WiFi Access — No restrictions to access

33.   Wireless Sessions — 7,281

33a   Reporting Method for Wireless Sessions — CT - Annual Count

34.   Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? — Y

35.   Is every public part of the outlet accessible to a person in a wheelchair? — Y

36.   Does your **outlet** have a Makerspace? — Y

37.   *LIBID* — 2400613230

38.   *FSCSID* — NY0160

39.   *Number of Bookmobiles in the Bookmobile Outlet Record* — 0

40.   *Outlet Structure Status* — 00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Trustees and Terms/Board President/Trustee Names

Report information about trustee meetings as of December 31, 2022. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1   Total number of board meetings held during   12
calendar year (January 1, 2022 to December 31, 2022)

NUMBER OF TRUSTEES AND TERMS

10.2   Does your library have a range of trustees stated   No
in the library's charter documents (incorporation)?

Note: Charter records have a fixed number of 15 trustees.

10.5   If your library does not have a range, how many   15
voting positions are stated in the library's charter
documents (incorporation)?

Note: Charter records have a fixed number of 15 trustees.

10.6   Does your library's charter documents   Yes
(incorporation) state a specified term for trustees? If no,
please explain in a Note.

10.7   If yes, what is the trustee term length, as stated in   3 years
your library's charter documents (incorporation)?

BOARD MEMBER SELECTION

10.8   Enter Board Member Selection Code (select one):   A - board members are
                                                          appointed by municipality(ies)

List Officers and Board Members as of February 1, 2023. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

BOARD PRESIDENT

10.9   First Name   Martha

10.10   Last Name   Hardesty

10.11   Mailing Address   102 W Main Street

10.12   City   Trumansburg

10.13   Zip Code (5 digits only)   14886

10.14   Phone (enter 10 digits only)   (607) 229-5413

10.15	E-mail Address	martha.hardesty@icsd.k12.ny.us

10.16	Term Begins - Month	January

10.17	Term Begins - Year (yyyy)	2021

10.18	Term Expires - Month	December

10.19	Term Expires - Year (yyyy)	2023

10.20   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.   Yes

10.21   The date the Oath of Office was taken (mm/dd/yyyy)   01/26/2021

10.22   The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   01/27/2021

10.23   Is this a brand new trustee?   N

Please Note: last year's answers for repeating groups cannot be displayed.

You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect (but do not include the Board President —this information should still be entered directly into the survey). If you choose to send your data for uploading, you must enter the data into the spreadsheet form available here. Please Note: It is customized and contains all the data entered last year to be updated this year. Complete this form and email it to collectconnect@baker-taylor.com.

1.	Status	Filled

2.	First Name of Board Member	Blixy

3.	Last Name of Board Member	Taetzsch

4.	Mailing Address	219 Horton Rd

5.	City	Newfield

6.	Zip Code (5 digits only)	14867

7.	E-mail address	btaetzsch@tcpl.org

8.	Office Held or Trustee	Financial Officer
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2022
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2024
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	01/24/2022
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/28/2022
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Melisa
3.	Last Name of Board Member	Sidle
4.	Mailing Address	35 Dart Drive
5.	City	Ithaca
6.	Zip Code (5 digits only)	14850
7.	E-mail address	melisa@sidlestudios.com
8.	Office Held or Trustee	Secretary
9.	Term Begins - Month	February
10.	Term Begins - Year (year)	2021

11.	Term Expires	December

12.	Term Expires - Year (yyyy)	2023

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

No

14.	The date the Oath of Office (mm/dd/yyyy) was taken	02/23/2021

15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	02/23/2021

16.	Is this a brand new trustee?	N

1.	Status	Filled

2.	First Name of Board Member	Marli

3.	Last Name of Board Member	Stahler

4.	Mailing Address	375 Ellis Hollow Creek Rd

5.	City	Ithaca

6.	Zip Code (5 digits only)	14850

7.	E-mail address	marliks375@gmail.com

8.	Office Held or Trustee	Trustee

9.	Term Begins - Month	June

10.	Term Begins - Year (year)	2022

11.	Term Expires	December

12.	Term Expires - Year (yyyy)	2024

13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	No
14.	The date the Oath of Office (mm/dd/yyyy) was taken	06/27/2022
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	06/27/2022
16.	Is this a brand new trustee?	Y
1.	Status	Filled
2.	First Name of Board Member	Liam G.B.
3.	Last Name of Board Member	Murphy
4.	Mailing Address	78 Genung Circle
5.	City	ithaca
6.	Zip Code (5 digits only)	14850
7.	E-mail address	liamgbmurphy@twcny.rr.com
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2022
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2024
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes

14.	The date the Oath of Office (mm/dd/yyyy) was taken	02/10/2022
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	02/15/2022
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Don
3.	Last Name of Board Member	Trotter
4.	Mailing Address	749 Millard Hill Rd
5.	City	Newfield
6.	Zip Code (5 digits only)	14867
7.	E-mail address	dtrotter@twcny.rr.com
8.	Office Held or Trustee	Vice President
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2021
11.	Term Expires	December
12.	Term Expires - Year (yyyy)	2023
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	01/26/2021
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/27/2021

16.   Is this a brand new trustee?   N

1.   Status   Vacant

2.   First Name of Board Member

3.   Last Name of Board Member

4.   Mailing Address

5.   City

6.   Zip Code (5 digits only)

7.   E-mail address

8.   Office Held or Trustee

9.   Term Begins - Month

10.   Term Begins - Year (year)

11.   Term Expires

12.   Term Expires - Year (yyyy)

13.   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

14.   The date the Oath of Office (mm/dd/yyyy) was taken

15.   The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)

16.   Is this a brand new trustee?

1.   Status   Vacant

2.   First Name of Board Member

3.	Last Name of Board Member

4.	Mailing Address

5.	City

6.	Zip Code (5 digits only)

7.	E-mail address

8.	Office Held or Trustee

9.	Term Begins - Month

10.	Term Begins - Year (year)

11.	Term Expires

12.	Term Expires - Year (yyyy)

13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

14.	The date the Oath of Office (mm/dd/yyyy) was taken

15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)

16.	Is this a brand new trustee?

1.	Status	Vacant

2.	First Name of Board Member

3.	Last Name of Board Member

4.	Mailing Address

5.	City

6.   Zip Code (5 digits only)

7.   E-mail address

8.   Office Held or Trustee

9.   Term Begins - Month

10.   Term Begins - Year (year)

11.   Term Expires

12.   Term Expires - Year (yyyy)

13.   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

14.   The date the Oath of Office (mm/dd/yyyy) was taken

15.   The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)

16.   Is this a brand new trustee?

1.   Status   Vacant

2.   First Name of Board Member

3.   Last Name of Board Member

4.   Mailing Address

5.   City

6.   Zip Code (5 digits only)

7.   E-mail address

8.   Office Held or Trustee

9.   Term Begins - Month

10.   Term Begins - Year (year)

11.   Term Expires

12.   Term Expires - Year (yyyy)

13.   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

14.   The date the Oath of Office (mm/dd/yyyy) was taken

15.   The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)

16.   Is this a brand new trustee?

1.   Status   Vacant

2.   First Name of Board Member

3.   Last Name of Board Member

4.   Mailing Address

5.   City

6.   Zip Code (5 digits only)

7.   E-mail address

8.   Office Held or Trustee

9.   Term Begins - Month

10.   Term Begins - Year (year)

11.   Term Expires

12.   Term Expires - Year (yyyy)

13.   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

14.   The date the Oath of Office (mm/dd/yyyy) was taken

15.   The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)

16.   Is this a brand new trustee?

1.   Status   Vacant

2.   First Name of Board Member

3.   Last Name of Board Member

4.   Mailing Address

5.   City

6.   Zip Code (5 digits only)

7.   E-mail address

8.   Office Held or Trustee

9.   Term Begins - Month

10.   Term Begins - Year (year)

11.   Term Expires

12.   Term Expires - Year (yyyy)

13.   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

14.   The date the Oath of Office (mm/dd/yyyy) was taken

15.   The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)

16.   Is this a brand new trustee?

1.   Status   Vacant

2.   First Name of Board Member

3.   Last Name of Board Member

4.   Mailing Address

5.   City

6.   Zip Code (5 digits only)

7.   E-mail address

8.   Office Held or Trustee

9.   Term Begins - Month

10.   Term Begins - Year (year)

11.   Term Expires

12.   Term Expires - Year (yyyy)

13.   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

14.   The date the Oath of Office (mm/dd/yyyy) was taken

15.   The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)

16.   Is this a brand new trustee?

1.   Status   Vacant

2.   First Name of Board Member

3.   Last Name of Board Member

4.   Mailing Address

5.   City

6.   Zip Code (5 digits only)

7.   E-mail address

8.   Office Held or Trustee

9.   Term Begins - Month

10.   Term Begins - Year (year)

11.   Term Expires

12.   Term Expires - Year (yyyy)

13.   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

14.   The date the Oath of Office (mm/dd/yyyy) was taken

15.   The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)

16.   Is this a brand new trustee?

1.   Status   Vacant

2.   First Name of Board Member

3.   Last Name of Board Member

4.   Mailing Address

5.   City

6.   Zip Code (5 digits only)

7.   E-mail address

8.   Office Held or Trustee

9.   Term Begins - Month

10.   Term Begins - Year (year)

11.   Term Expires

12.   Term Expires - Year (yyyy)

13.   Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

14.   The date the Oath of Office (mm/dd/yyyy) was taken

15.   The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)

16.   Is this a brand new trustee?

Trustee Education

Complete one record for each person serving as a trustee as of December 31, 2022. These trustees will not be exactly the same as the trustees listed in the section above.

1.	Trustee Name	Ingrid Jensen

2.	Has the trustee participated in trustee education in	N
the last calendar year (2022)?

1.	Trustee Name	Martha Hardesty

2.	Has the trustee participated in trustee education in	N
the last calendar year (2022)?

1.	Trustee Name	Jason Moore

2.	Has the trustee participated in trustee education in	N
the last calendar year (2022)?

1.	Trustee Name	Blixy Taetzsch

2.	Has the trustee participated in trustee education in	N
the last calendar year (2022)?

1.	Trustee Name	Melisa Sidle

2.	Has the trustee participated in trustee education in	N
the last calendar year (2022)?

1.	Trustee Name	LaWanda Cook

2.	Has the trustee participated in trustee education in	N
the last calendar year (2022)?

1.	Trustee Name	Nina Miller

2.	Has the trustee participated in trustee education in	N
the last calendar year (2022)?

1.	Trustee Name	Liam G.B. Murphy

2.	Has the trustee participated in trustee education in	N
the last calendar year (2022)?

1.	Trustee Name	Nina Scholtz

2.   Has the trustee participated in trustee education in   N
the last calendar year (2022)?

1.   Trustee Name   Don Trotter

2.   Has the trustee participated in trustee education in   N
the last calendar year (2022)?

1.   Trustee Name   Shelley Wong

2.   Has the trustee participated in trustee education in   N
the last calendar year (2022)?

1.   Trustee Name   Marli Stahler

2.   Has the trustee participated in trustee education in   N
the last calendar year (2022)?

11. OPERATING FUNDS RECEIPTS

Local Public Funds/System Cash Grants/Other State

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). *ROUND TO THE NEAREST DOLLAR.* Please click here to read general instructions before completing this section.

LOCAL PUBLIC FUNDS
Specify by name the municipalities or school districts which are the source of funds.

11.1   Does the library receive any local public funds? If   Y
yes, complete one record for each taxing authority; if no,
go to question 11.3.

Please Note: last year's answers for repeating groups cannot be displayed.

1.   Source of Funds   County

2.   Name of funding County, Municipality or School   Tompkins County
District

3.   Amount $3,618,972

4.   Subject to public vote held in reporting year or in   N/A
a previous reporting year(s).

5.   Written Contractual Agreement   N/A

1.	Source of Funds	Town
2.	Name of funding County, Municipality or School District	Town of Ithaca
3.	Amount	$15,000
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	Y

1.	Source of Funds	City
2.	Name of funding County, Municipality or School District	City of Ithaca
3.	Amount	$17,893
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	Y

11.2	**TOTAL LOCAL PUBLIC FUNDS**	$3,651,865

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	$31,099
11.4	Record all Central Library Services Aid monies received from system headquarters	$0
11.5	Additional State Aid received from the System	$0
11.6	Federal Aid received from the System	$0
11.7	Other Cash Grants	$2,000
11.8	**TOTAL SYSTEM CASH GRANTS** (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	$33,099

OTHER STATE AID

11.9   State Aid other than LLSA, Central Library Aid $1,510
(CLDA and/or CBA), or other State Aid reported as system
cash grants

FEDERAL AID FOR LIBRARY OPERATION

11.10   LSTA $0

11.11   Other Federal Aid $10,000

Note: ALA American Rescue Plan: Humanities Grants for Libraries Used for Literacy Inside and Out Jail
Project

11.12   **TOTAL FEDERAL AID** (Add Questions 11.10 $10,000
and 11.11)

11.13   **CONTRACTS WITH PUBLIC LIBRARIES** $0
AND/OR PUBLIC LIBRARY SYSTEMS IN NEW
YORK STATE

OTHER RECEIPTS

11.14   Gifts and Endowments $124,592

11.15   Fund Raising $38,000

11.16   Income from Investments $5,402

11.17   Library Charges $15,763

11.18   Other $230,000

11.19   **TOTAL OTHER RECEIPTS** (Add Questions $413,757
11.14, 11.15, 11.16, 11.17 and 11.18)

11.20   **TOTAL OPERATING FUND RECEIPTS** (Add $4,110,231
Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)

11.21   **BUDGET LOANS** $0

TRANSFERS

11.22   From Capital Fund (Same as Question 14.8) $0

11.23   From Other Funds $0

11.24   **TOTAL TRANSFERS** (Add Questions 11.22 and 11.23) $0

11.25   BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2022 (Same as Question 12.39 of previous year if fiscal year has not changed) $1,529,603

11.26   **GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40) $5,639,834

12. OPERATING FUND DISBURSEMENTS

Staff/Collection/Capital/Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1   Certified Librarians $994,908

12.2   Other Staff $1,174,490

12.3   **Total Salaries & Wages Expenditures** (Add Questions 12.1 and 12.2) $2,169,398

12.4   **Employee Benefits Expenditures** $1,143,912

12.5   **Total Staff Expenditures (Add Questions 12.3 and 12.4)** $3,313,310

COLLECTION EXPENDITURES

12.6   Print Materials Expenditures $166,224

12.7   Electronic Materials Expenditures $70,609

12.8	Other Materials Expenditures	$83,733

12.9   **Total Collection Expenditures** (Add Questions 12.6, 12.7 and 12.8) $320,566

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	$75,561
12.11	From Other Funds (71OF)	$0

12.12   **Total Capital Expenditures** (Add Questions 12.10 and 12.11) $75,561

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	$0
12.14	From Other Funds (72OF)	$0

12.15   **Total Repairs** (Add Questions 12.13 and 12.14) $0

12.16	Other Disbursements for Operation & Maintenance of Buildings	$19,417

12.17   **Total Operation & Maintenance of Buildings** (Add Questions 12.15 and 12.16) $19,417

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	$97,547
12.19	Telecommunications	$17,895
12.20	Postage and Freight	$3,809
12.21	Professional & Consultant Fees	$300,956
12.22	Equipment	$41,641
12.23	Other Miscellaneous	$49,500

12.24   **Total Miscellaneous Expenses** (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22 and 12.23) $511,348

12.25 **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** $65,800

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.26   From Local Public Funds (73PF) $0

12.27   From Other Funds (73OF) $0

12.28   **Total** (Add Questions 12.26 and 12.27) $0

Other Loans

12.29   Budget Loans (Principal and Interest) $0

12.30   Short-Term Loans $0

12.31   **Total Debt Service** (Add Questions 12.28, 12.29 and 12.30) $0

12.32   **TOTAL OPERATING FUND DISBURSEMENTS** (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31) $4,306,002

TRANSFERS

Transfers to Capital Fund

12.33   From Local Public Funds (76PF) $0

12.34   From Other Funds (76OF) $0

12.35   **Total Transfers to Capital Fund** (Add Questions 12.33 and 12.34; same as Question 13.8) $0

12.36   **Transfer to Other Funds** $0

12.37   **TOTAL TRANSFERS** (Add Questions 12.35 and 12.36) $0

| 12.38 | **TOTAL DISBURSEMENTS AND TRANSFERS** (Add Questions 12.32 and 12.37) | $4,306,002 |

12.39   BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2022 $1,333,832

12.40   **GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE** (Add Questions 12.38 and 12.39; same as Question 11.26) $5,639,834

ASSURANCE

12.41   The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).   02/28/2023

FISCAL AUDIT

12.42   Last audit performed (mm/dd/yyyy)   05/18/2022

12.43   Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)   01/01/2021-12/31/2021

12.44   Indicate type of audit (select one):   Private Accounting Firm

CAPITAL FUND

12.45   Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.   N

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.* Please click here to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1   Revenues from Local Government Sources $0

13.2   All Other Revenues from Local Sources $0

13.3   **Total Revenues from Local Sources** (Add Questions 13.1 and 13.2) $0

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	$0

13.5	Other State Aid	$0

13.6	**Total State Aid** (Add Questions 13.4 and 13.5)	$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7	**TOTAL FEDERAL AID**	$0

INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.35)	$0

13.9	**TOTAL REVENUES** (Add Questions 13.3, 13.6, 13.7 and 13.8)	$0

13.10	**NON-REVENUE RECEIPTS**	$0

13.11	**TOTAL CASH RECEIPTS** (Add Questions 13.9 and 13.10)	$0

13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2022 (Same as Question 14.11 of previous year, if fiscal year has not changed)	$0

13.13	**TOTAL CASH RECEIPTS AND BALANCE**(Add Questions 13.11 and 13.12; same as Question 14.12)	$0

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

PROJECT EXPENDITURES

14.1	Construction	$0

14.2	Incidental Construction	$0

Other Disbursements

14.3	Purchase of Buildings	$0

14.4	Interest	$0

14.5   Collection Expenditures $0

14.6   Total Other Disbursements (Add Questions 14.3, $0
14.4 and 14.5)

14.7   **TOTAL PROJECT EXPENDITURES** (Add $0
Questions 14.1, 14.2 and 14.6)

14.8   **TRANSFER TO OPERATING FUND** (Same $0
as Question 11.22)

14.9   **NON-PROJECT EXPENDITURES** $0

14.10   **TOTAL CASH DISBURSEMENTS AND** $0
TRANSFERS (Add Questions 14.7, 14.8 and 14.9)

14.11   **BALANCE IN CAPITAL FUND** - Ending $0
Balance for the Fiscal Year Ending 2022

14.12   **TOTAL CASH DISBURSEMENTS AND** $0
BALANCE (Add Questions 14.10 and 14.11; same as
Question 13.13)

15. CENTRAL LIBRARIES

CENTRAL LIBRARY SERVICES AID (CLSA)

CENTRAL LIBRARY SERVICES AID (CLSA)

Statutory Reference: Education Law § 273(1)(b)
Commissioners Regulations 90.4
Central Library Services Aid is a flat sum of $0.32 cents per capita of population within the chartered area of service of such library system with a minimum amount of $105,000, and an additional $71,500 to each library system for the purchase of books and materials including nonprint materials, as defined in regulations of the commissioner, for its central library.

The fiscal year for Central Library Services Aid is the calendar year. Please see the Central Library Program Guidelines at http://www.nysl.nysed.gov/libdev/clda/index.html for more information.
Library expenditures from Central Library Services Aid may only be used for adult non–fiction and foreign language library materials, including electronic content. Record the central/co–central library's actual disbursement of these State Aid funds as allocated to the Library by the public library system. Report here only those funds actually expended by the Library during the calendar year ending December 31, 2022. Do not report funds spent by the public library system on the Library's behalf.

15.1.1 - 15.1.2 **Professional Salaries:** Indicate total FTE and salaries for all professional central/co-central library employees (paid from CLDA funds).

15.1.1	Total Full-Time Equivalents (FTE)	0
15.1.2	Total Expenditure for Professional Salaries	$0

15.1.3 - 15.1.4 **Other Staff Salaries:** Indicate total FTE and salaries for all other central/co-central library employees (paid from CLDA funds).

15.1.3	Total Full-Time Equivalents (FTE)	0
15.1.4	Total Expenditures for Other Staff Salaries	$0

15.1.5 **Employee Benefits:** Indicate the total expenditures for all central/co-central library employee benefits (paid from CLDA funds). $0

15.1.6 **Purchased Services**: Did the central/co-central library expend CLDA funds for purchased services? Enter Y for Yes, N for No.   N

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1.	Expenditure Category	N/A
2.	Provider of Services	N/A
3.	Expenditure	N/A

15.1.7   Total Expenditure - Purchased Services $0

15.1.8   **Supplies and Materials**: Did the central/co-central library expend funds for supply items, postage, adult nonfiction and foreign language library materials, or equipment and furnishings with a unit cost less than $5,000? Enter Y for Yes, N for No.   N

If yes, complete one record for each applicable category; if no, enter N/A for questions 1 and 2 of one repeating group.

1.	Expenditure Category	N/A
2.	Expenditure	N/A

15.1.9   **Total Expenditure - Supplies and Materials** $0

15.1.10   **Travel Expenditures:** Did the central/co-central library expend funds for travel? Enter Y for Yes, N for No.   N

If yes, complete one record for each type of travel; if no, enter N/A for questions 1 and 2 of one repeating group.

1.	Type of travel	N/A
2.	Expenditure	N/A

15.1.11   **Total Expenditures - Travel** $0

15.1.12 **Equipment and Furnishings:** Did the central/co- N
central library expend funds for equipment and furnishings
with a unit cost of $5,000 or more and having a useful life
of more than one year? Enter Y for Yes, N for No.

Please Note: last year's answers for repeating groups cannot be displayed.

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1, 2, 3 and 4 of one
repeating group.

1.	Type of item	N/A
2.	Quantity	N/A
3.	Unit cost	N/A
4.	Expenditure	N/A

15.1.13 **Total Expenditure - Equipment and** $0
Furnishings

15.1.14 **Total Expenditure (total 15.1.2, 15.1.4, 15.1.5,** $0
15.1.7, 15.1.9, 15.1.11 and 15.1.13)

15.1.15 **Cash Balance at the Opening of the Fiscal Year** $0
NOTE: The opening balance must be the same as the
closing balance of the previous year.

15.1.16 **Total Allocation received from the system:** $0

15.1.17 **Cash Balance at the end of the Current Fiscal** $0
Year (total 15.1.16 - 15.1.14 + 15.1.15)

15.1.18 **Final Narrative:** Provide a brief narrative, no N/A
more than five hundred (500) words, describing the major
activities carried out with these State Aid Funds.

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.
Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	12.25
16.2	Total Librarians	17.50
16.3	All Other Paid Staff	17.50

| 16.4 | Total Paid Employees | 35.00 |
| 16.5 | State Government Revenue | $32,609 |

Note: NYS Central Library Aid not yet received due to MOE failure. Last year's revenue included one time construction grant.

16.6	Federal Government Revenue	$10,000
16.7	Other Operating Revenue	$415,757
16.8	Total Operating Revenue	$4,110,231
16.9	Other Operating Expenditures	$596,565
16.10	Total Operating Expenditures	$4,230,441
16.11	Total Capital Expenditures	$75,561
16.12	Print Materials	200,719
16.12a	Total Physical Items in Collection	236,306
16.13	Total Registered Borrowers	32,569
16.14	Other Capital Revenue and Receipts	$0
16.15	Number of Internet Computers Used by General Public	43
16.16	Total Uses (sessions) of Public Internet Computers Per Year	14,685
16.17	Wireless Sessions	7,281
16.18	Total Capital Revenue	$0

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	*LIB ID*	2400613230
17.2	*Interlibrary Relationship Code*	ME
17.3	*Legal Basis Code*	CO

17.4	*Administrative Structure Code*	SO
17.5	*FSCS Public Library Definition*	Y
17.6	*Geographic Code*	CO1
17.7	*FSCS ID*	NY0160
17.8	*SED CODE*	610600700023
17.9	*INSTITUTION ID*	800000036374

SUGGESTED IMPROVEMENTS

Library Name:	TOMPKINS COUNTY PUBLIC LIBRARY
Library System:	Finger Lakes Library System
Name of Person Completing Form:	Leslie Tabor
Phone Number:	(607) 272-4557
I am satisfied that this resource (Collect) is meeting library needs:	Agree
Applying this resource (Collect) will help improve library services to the public:	Agree

Please share with us your suggestions for improving the *Annual Report.* When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!