

TOMPKINS COUNTY PUBLIC LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES  
JUNE 23, 2009

TCPL Board members present: Henrik Dullea, President; Eric Acree, Susan Currie, Richard Driscoll, Nathan Fawcett, Michael Hall, Barbara Page, Rochelle Proujansky, Marcy Rosenkrantz, Christine Sanchirico, Nancy Schuler, John Vineyard, David Weil

Board members absent: Thomas Colbert, Michael Stamm

Also present: Rosemarie Rice, Assistant Director; Jean Stewart, Library Secretary; Suzanne Smith Jablonski, Executive Director TCPL Foundation.

Also absent: Janet Steiner, Director

Meeting convened at 4:06 p.m.

APPROVAL OF AGENDA DOC 09-78

**MOTION** was made by Schuler, seconded by Weil, to approve the agenda. Approved unanimously.

PUBLIC COMMENTS

None

ACTION ITEMS

APPROVAL OF DRAFT MINUTES DOC 09-62

The following modifications were made to the Minutes: The comments by the Nominating Committee Chair were corrected to show that they were made by Rochelle Proujansky. With correction, **MOTION** was made by Rosenkrantz,

seconded by Schuler, to approve the minutes of May 26, 2009. Approved unanimously.

#### APPROVAL OF BILLS

**MOTION** by Fawcett: I, Treasurer Nathan Fawcett, in keeping with New York State Education Law, certify that I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve payment of June 2009 bills in the amount of \$143,037.01 as outlined in Abstracts 17, 18 and 19". Approved unanimously.

#### FOUNDATION REPORT

Suzanne Smith Jablonski spoke about the Summer Reading Program. The Foundation encourages people to pledge a certain amount per child for the Summer Reading Program. At the program's conclusion on August 10, the number of children who registered will be totaled to calculate each sponsor's total monetary commitment. She distributed a packet to the board members asking that they send the enclosed pledge card to someone asking them to pledge.

#### ASSISTANT DIRECTOR'S REPORT

Rosemarie Rice reported to the board members that the library is nearing the admittance of the 4 millionth patron. That number should be met within the next week. The library will celebrate with a gift basket and various amenities.

Staff members were invited to a meeting with Arel LeMaro, Tompkins County Facilities Director; Frank Croteau, Health and Safety Coordinator for Tompkins County; Michael Merchant, Tompkins County HVAC coordinator; and Rick Rote, an Industrial Hygienist from Labella Associates on Friday, June 19th. The purpose of the meeting was to give staff members an opportunity to relay their issues and concerns with the air temperature and quality in the building. The independent consultant from Labella will check systems to ensure that all are working properly and will do testing in the building. A follow-up plan will be put in place to correct

problems. Also, CO2 sensors will be updated and should have a positive effect on the air in the building.

### PRESIDENT'S REPORT

President Dullea distributed a copy of the signed PSA contract. The SSA has filed a Notice of Impasse, and PERB has appointed a mediator, Christine Merchant. This will allow for up to three days of mediation, however, the SSA will not be available to meet until September.

There has been an ad hoc committee formed to discuss the proposal presented by Finger Lakes Library System for a 10 year lease on their current space. Committee members are: Barbara Page, Thomas Colbert, Nathan Fawcett, Janet Steiner, and Henrik Dullea.

The next meeting of the Library Director Search Committee will be held on July 7<sup>th</sup>. There have been 11 open/competitive applicants and 1 internal promotional applicant. Applications will be accepted through June 30. More applications are expected. The applicants will have from July 1 to July 30 to take the training and experience examination. Albany will then score the exam, which will take approximately 2 - 4 weeks. There should be two lists by the end of August - one open/competitive list and one promotional list.

There will be a public reception here at the library to celebrate Janet Steiner's retirement. The date will be determined. There will also be a staff reception organized by Rosemarie Rice. No time has been scheduled yet. President Dullea would like to have a dinner honoring Steiner that would include the Trustees, TCPL Foundation directors, legislators, past board members, and others. The date will be determined. Dullea asked for volunteers to serve on the committee to organize that dinner. Marcy Rosenkrantz, Nathan Fawcett, and Michael Hall volunteered.

## COMMITTEE REPORTS

*Technology* - Did not meet. Weil reported that the library's website redesign has been awarded to Gorges Web Sites, and the launch is scheduled for the end of October.

*Library Services & Policies* - June 3, 2009 minutes were submitted in Board Packet. Rosenkrantz reported that the Work for Hire statement will be clarified to say that staff would be recognized for any work produced on behalf of the library, but that the work would be owned by the library.

*Finance & Personnel* - June 11, 2009 minutes were submitted in Board Packet. President Dullea told the board that the pre-budget meeting with the legislators was very positive. Seven legislators attended. No false hope was given as to further budget cuts. He stressed to board members that the library would be moving ahead with other expenditures where funds have already been earmarked. Fawcett will have ongoing discussions with the TCPL Foundation and Friends of the Library to see if there are ways to re-allocate funds donated to the library.

*Public Information & Advocacy* - May 26, 2009 minutes were submitted in the Board Packet. Rosenkrantz reported that the eNewsletter has been delayed and the committee is hoping to have a test phase soon.

*Library Art Acquisitions* - June 15, 2009 minutes were submitted in the Board Packet. Page told the board members that the inventory of the Beatrix Potter collection has been completed. Driscoll will look for someone to appraise the collection.

*Nominating* - Did not meet.

LIAISON REPORTS

Friends - Fawcett reported that Tammy Kubinec will replace Beryl Barr as the book sale coordinator. The dates of the Fall Book Sale are: October 10 - 12, October 17-19, and October 24 - 27. Rosenkrantz will be asking board members to volunteer their time.

On **MOTION** by Rosenkrantz, seconded by Fawcett, the meeting was adjourned at 5:33 p.m.

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Recorded by Jean Stewart  
Library Secretary

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Endorsed by Thomas Colbert  
Secretary of the Board