

TOMPKINS COUNTY PUBLIC LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES  
APRIL 28, 2009

TCPL Board members present: Henrik Dullea, President; Eric Acree, Richard Driscoll, Michael Hall, Barbara Page, Rochelle Proujansky, Marcy Rosenkrantz, Christine Sanchirico, Nancy Schuler, John Vineyard, David Weil

Board members absent: Thomas Colbert, Susan Currie, Nathan Fawcett, Michael Stamm

Also present: Janet Steiner, Director; Rosemarie Rice, Assistant Director; Jean Stewart, Library Secretary; Suzanne Smith Jablonski, TCPL Foundation

Meeting convened at 4:05 p.m.

APPROVAL OF AGENDA DOC 09-45

**MOTION** by Proujansky, seconded by Hall, to approve the agenda. Approved unanimously.

PUBLIC COMMENTS

None

ACTION ITEMS

APPROVAL OF DRAFT MINUTES DOC 09-46

**MOTION** by Rosenkrantz, seconded by Proujansky, to approve the minutes of March 24, 2009 Approved unanimously.

APPROVAL OF THE DRAFT MINUTES, joint with FOUNDATION DOC 09-47

**MOTION** by Driscoll, seconded by Schuler, to approve the minutes of the March 24, 2009 joint committee meeting with Foundation. Approved unanimously.

### APPROVAL OF BILLS

In the absence of Nathan Fawcett, President Dullea submitted: "On behalf of the Finance and Personnel Committee, and in keeping with New York State Education Law, I certify that I have reviewed all vouchers presented for payment, and that all disbursements are within the approved operating budget of the library, and therefore recommend that the Board of Trustees approve for payment April 2009 bills in the amount of \$261,565.94 as outlined in Abstracts 10, 11 and 12".

**MOTION** made by Rosenkrantz, seconded by Page. Approved unanimously.

### PSA Contract 2009-2011 DOC 09-48

**MOTION** to ratify the 2009-2011 PSA Contract by Vineyard, seconded by Rosenkrantz. Approved unanimously.

Dullea expressed thanks to Steiner, Fawcett, Benjamin, and the PSA negotiating team for all of their hard work on the contract.

Steiner took the board members on a tour of the library to show the current space needs, especially in Youth Services and Adult Services, and to outline the changes that could be made with the space now occupied by Finger Lakes Library System.

### FOUNDATION REPORT

Smith Jablonski reported that the Inside Story Luncheon will be held on May 7, 2009. There have been 130 responses so far, and it is anticipated that approximately 180 guests will attend. She told the board members that there would be new table hosts and new attendees. She hopes to see the trustees at the Luncheon.

### DIRECTOR'S REPORT

Steiner informed the board that circulation is down by 2% but the door count is up. She also noted that critical incident reports have been increasing. This trend is being recorded in other parts of the country. She said that her goal is to make

sure that the library welcomes all, but enforces the rules fairly. Representatives from Tompkins County Mental Health Department and the Ithaca Police Department will be at the next staff meeting to speak to the staff.

The Volunteer Recognition Reception was held April 22. Attendance was low, but everyone had a good time. On April 24<sup>th</sup> the Discovery Trail celebrated their 10<sup>th</sup> anniversary, at a celebration hosted by the library.

### PRESIDENT'S REPORT

With regard to the future space needs of the library, Dullea suggested that an ad hoc committee be formed to view the various options available to the library, along with the costs involved. This will help the trustees make a decision concerning the Finger Lakes Library System request for an extended lease.

### COMMITTEE REPORTS

*Technology* - The committee did not meet, but Weil reported that a RFP has been sent out for the redesign of the library website. The deadline for responses is May 8.

*Library Services & Policies* - April 1, 2009 minutes were submitted in Board Packet.

*Finance & Personnel* - April 13, 2009 minutes were submitted in Board Packet. Dullea invited board members to attend the meeting with the County Administrator and Legislators that is scheduled for Wednesday, June 17, 2009.

*Public Information & Advocacy* - The committee met today, April 28, 2009. Rosenkrantz asked trustees to continue to try to make contact with their assigned legislators. She suggested offering to meet away from the library. So far, there have been meetings with 9 legislators. Rosenkrantz passed around a sample of new brochure ideas.

Steiner played 5 radio ads for the trustees. The ads are playing on 6 radio stations. Trustee Richard Driscoll was the closer on the ads. Janet expressed thanks to Carrie Wheeler, Driscoll, and the Public Information Committee for all of their hard work.

*Library Art Acquisitions* - Page announced that the Art committee is in the process of determining the value of the artwork located in the library for insurance purposes.

*Nominating* - Did not meet

*Library Director Search Committee*-Dullea reported to the board that the Search Committee has had 2 meetings. He listed the members of the committee and passed around the final version of both the Library Director Job Description and the advertisement that will be placed. He described the timeline that the Search Committee will be following.

#### LIAISON REPORTS

Friends - Minutes of the March 12, 2009 meeting were submitted in the Board Packet.

On **MOTION** by Proujansky, seconded by Driscoll, the meeting was adjourned at 5:55 p.m.

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Recorded by Jean Stewart  
Library Secretary

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Endorsed by Thomas Colbert  
Secretary of the Board